



Buckinghamshire County Council
Select Committee
Finance, Performance and Resources

Date: Tuesday 1 November 2016
Time: 10.00 am
Venue: Mezzanine Room 2, County Hall, Aylesbury

AGENDA

9.30 am Pre-meeting Discussion

This session is for members of the Committee only. It is to allow the members time to discuss lines of questioning, areas for discussion and what needs to be achieved during the meeting.

10.00 am Formal Meeting Begins

Agenda Item	Time	Page No
1 APOLOGIES FOR ABSENCE/CHANGES IN MEMBERSHIP	10am	
2 DECLARATIONS OF INTEREST To disclose any Personal or Disclosable Pecuniary Interests		
3 MINUTES To agree the Minutes of the Meetings held on 13 th September 2016 and 11 th October 2016.		7 - 22
4 PUBLIC QUESTIONS		



Public Questions is an opportunity for people who live, work or study in the county to put a question to a Scrutiny Committee about any issue that has an impact on their local community or the county as a whole.

Members of the public, who have given prior notice, will be invited to put their question in person.

The Cabinet Member and responsible officers will then be invited to respond.

Further information and details on how to register can be found through the following link:-

<http://www.buckscc.gov.uk/about-your-council/scrutiny/getting-involved/>

5 CHAIRMAN'S REPORT

For the Chairman of the Committee to provide an update to the Committee on recent scrutiny related activity.

6 BUCKINGHAMSHIRE COUNTY COUNCIL'S APPRENTICESHIPS PROGRAMME **10.05am** **23 - 38**

The Committee will receive an update on Buckinghamshire County Council's Apprenticeship programme.

Contributors:

John Chilver, Cabinet Member for Resources

Caroline High, Corporate Training Advisor

7 RENT-IN-ADVANCE INQUIRY - 12-MONTH UPDATE **10.35am** **39 - 42**

Members will receive a 12 month update to monitor the progress of implementing the recommendations of the Rent in Advance Inquiry.

The Committee is asked to discuss the status of each recommendation and delegate authority to the Chairman to complete the report accordingly after the meeting. The completed report will be attached to the Minutes of the meeting.

Contributors:

John Chilver, Cabinet Member for Resources

Martin Phillips, Cabinet Member for Community Engagement and Public Health

Lloyd Jeffries, Director of Operations, Business Services Plus

8 BUDGET SCRUTINY 2017 SCOPE **10.55am** **43 - 48**

The Committee is asked to consider and agree the draft Inquiry Scope for the 2017 Budget Scrutiny Inquiry.

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| 9 | <p>COMMITTEE WORK PROGRAMME
Members are asked to note the attached Work Programme for all Select Committees.</p> | 11.05am | 49 - 56 |
| 10 | <p>EXCLUSION OF THE PRESS AND PUBLIC
To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> | | |
| 11 | <p>CONFIDENTIAL MINUTES
To agree the Confidential Minutes of the meeting held on 13th September 2016.</p> | | 57 - 58 |
| 12 | <p>PROPERTY REVIEW
The Committee will receive an update on the outcome of the Council's Property Review.</p> <p>Contributors:
John Chilver, Cabinet Member for Resources
Jo West, Asset Manager, Strategy & Major Projects</p> | 11.10am | 59 - 62 |
| 13 | <p>GREEN PARK PROGRESS REPORT

Members will receive an update on the plans for Green Park.</p> <p>Contributors:
John Chilver, Cabinet Member for Resources
Joe Nethercoat, Head of Strategic Assets
John Huskinson, Finance Director</p> | 11.40am | To Follow |
| 14 | <p>DATE AND TIME OF NEXT MEETING
There will be a private briefing for Members of the Committee on 13th December 2016 at 10am in Mezzanine Room 2, County Hall, Aylesbury.</p> <p>Budget Scrutiny 2017 will be held from Tuesday 10th January to Friday 13th January 2017.</p> <p>The next formal meeting of the Finance, Performance and Resources Committee will be held on Tuesday 14th March 2017 at 10am.</p> | 12.10pm | |

Purpose of the committee

The role of the Finance, Performance and Resources Select Committee is to hold decision-makers to account for improving outcomes and services for Buckinghamshire.

It shall have the power to scrutinise all issues in relation to the Council's strategic performance, financial management and corporate issues. This will include all areas under the remit of the Council's Headquarters and Business Services Plus (Business Unit). This includes, but not exclusively, responsibility for scrutinising issues in relation to:

- The Strategic Plan and Medium Term Financial Plan
- HQ Assurance responsibilities—including scrutiny of the strategic oversight of capital
- HQ Strategy & Policy responsibilities—including the strategic commissioning of Council resources.
- HQ Enterprise—including the commissioning of services from Business Services Plus such as legal services; and ICT; and the Council's strategic approach to communications and customers.
- The overall effectiveness of the scrutiny function
- Strategic alliances and partnerships with others externally—nationally, regionally and locally.

By convention the Chairmen of the other Select Committees are invited to participate in the annual budget scrutiny inquiry, whereby the Executive's draft budget is automatically referred for scrutiny as part of the annual budget setting process.

Webcasting notice

Please note: this meeting may be filmed for subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

Therefore by entering the meeting room, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should sit within the marked area and highlight this to an Officer.

If you have any queries regarding this, please contact Member Services on 01296 382876.

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Liz Wheaton on 01296 383856; Email ewheaton@buckscc.gov.uk

Members

Mr W Chapple OBE (C)
Mr D Dhillon
Ms N Glover
Mr S Lambert

Mr D Martin
Mr R Reed
Mr D Shakespeare OBE (VC)
Mr A Stevens

